

Small Business Tax

Deductions Worksheet

2020

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For small business owners, staying on top of taxes can be stressful. In fact, a QuickBooks study found that 1/4 of small business owners don't think about tax season until it's at least two months away.

But, to claim the money-saving deductions that will help you lower your income tax bill, you'll need to keep accurate records and keep up with your bookkeeping.

That's why we put together this *Small Business Tax Deductions Worksheet 2020* (If you missed *Part 1* or *Part 2* of our series, we walk through everything you need to know about tax deductions). With this list of deductible business expenses, you'll be prepared for tax time. That way you can claim all the tax deductions available to your small business!

the Neat Team

Business use of your car
Home office
Bonus depreciation
License fees
Salaries and benefits
Work Opportunity Tax Credit
Office supplies and expenses
Client and employee entertainment

Freelance/independent contractor labor
Furniture and equipment
Permits and fees
Computer software
Rent on your business location
Startup expenses
Utilities

Parking and tolls
Taxes
Commissions
Machinery and equipment rental
Inventory for service-based businesses
Bad debts
Employee education and child care assistance
Mortgage interest

Tools
Disaster and theft losses
Carryovers from previous years
Lawn care expenses
Home renovations
Tax preparation fees
Unpaid goods

Education
Advertising and marketing
Computers and tech supplies
Cleaning and janitorial expenses
Moving expenses
Intangibles like licenses, trademarks, and other intellectual property
Business meals
Legal and professional fees

Business association membership dues
Cafeteria health-insurance plan (requires plan)
Charitable deductions made for a business purpose
Consulting fees
Conventions and trade shows
Discounts to customers
Equipment repairs
Exhibits for publicity

Freight or shipping costs
Gifts for customers or employees
Guard dog
Gym for employees, located onsite
Insurance premiums for credit, liability, malpractice, worker's comp, and other insurance
Management fees
Postage

Prizes for contests
Royalties
Safe-deposit box
A safe
Business travel
Storage rental
Providing meals or entertainment to general public to promote goodwill

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Maximize deductions and audit-proof your business.

Scan your receipts. Manage your transactions. Reconcile your books - all in one screen. We help more than 100,000 small businesses throughout North America track, manage, and centralize their financial data to be prepared for tax time and stay informed about the health of their business.

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